



CAMPUS SECURITY ACT DISCLOSURE

The Campus Security Act (Public Law 102-26) requires postsecondary institutions to disclose the number of instances in which certain specific types of crimes have occurred in any building or on any property owned or controlled by this institution which is used for activities related to the educational purpose of the institution and/or any building or property owned or controlled by student organizations recognized by this institution. In compliance with that law, the following reflects this institution's crime statistics for the period between 01/01/2013-12/31/2014:

Report Distribution Date: October 1, 2015
American University of Health Sciences Campus
Occurrences within the 2012, 2013, and 2014 Calendar Years

GRAND TOTAL			
Criminal Offenses	2012	2013	2014
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses – Forcible	0	0	0
Sex Offenses – Non-forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Other Arrests and Disciplinary Actions	2012	2013	2014
Weapons Arrests	0	0	0
Drug Arrests	0	0	0
Liquor Arrests	0	0	0
Weapons Disciplinary Actions	0	0	0
Drug Disciplinary Actions	0	0	0
Liquor Disciplinary Actions	0	0	0

Hate Crimes	2012	2013	2014
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses – Forcible	0	0	0
Sex Offenses – Non-forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Other Crimes (Race)	0	0	0
Simple Assault	0	0	0
Larceny-Theft	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property	0	0	0

Hate Motivation	2012	2013	2014
Race	0	0	0
Gender	0	0	0
Religion	0	0	0
Sexual Orientation	0	0	0
Ethnicity/National Origin	0	0	0
Disability	0	0	0

City of Signal Hill

Occurrences within the 2011, 2012, and 2013 Calendar Years

Note: 2014 report is only within AUHS block

GRAND TOTAL			
Criminal Offenses	2012	2013	2014
Murder/Non-negligent Manslaughter	1	0	0
Negligent Manslaughter	0	0	0
Sex Offenses – Forcible	3	2	0
Sex Offenses – Non-forcible	0	0	0
Robbery	15	14	1
Aggravated Assault	24	16	0
Burglary	87	95	0
Motor Vehicle Theft	87	80	0
Arson	2	2	0

Other Arrests and Disciplinary Actions	2012	2013	2014
Weapons Arrests	14	10	0
Drug Arrests	98	142	0
Liquor Arrests	175	162	0

Hate Crimes	2012	2013	2014
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses – Forcible	0	0	0
Sex Offenses – Non-forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Other Crimes (Race)	0	0	0
Simple Assault	0	0	0
Larceny-Theft	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property	0	0	0

Hate Motivation	2012	2013	2014
Race	0	0	0
Gender	0	0	0
Religion	0	0	0
Sexual Orientation	0	0	0
Ethnicity/National Origin	0	0	0
Disability	0	0	0

***Crimes of murder, manslaughter, arson, forcible rape and aggravated assault that show evidence of prejudice based on race, religion, sexual orientation, ethnicity or disability as prescribed by the Hate Crimes Statistical Act.**

1. This institution does not employ campus security personnel but encourages both its employees and students to immediately report suspected criminal activity or other emergencies to the nearest available institutional official and/or in the event of emergency to directly contact local law enforcement or other emergency response agencies by dialing "911".
2. All students and employees are required to report any crime or emergency to their institutional official promptly. If a student or employee wishes to report a crime on a voluntary or confidential basis, the institutional official will be prepared to record and report the crime, but not the name of the informant. The student or employee may, in order to maintain confidentiality, submit the information in writing to his/her institutional official without signature. If the student wishes not to maintain confidentiality, the student will contact his/her teacher or school official who in turn will contact the nearest supervisor to report criminal actions or emergencies to the appropriate agency by calling 911.

Preparation for the Annual Disclosure of Crime Statistics report is obtained by the institution's secretary who contacts the correct police department District for statistics and the institution's "Daily Incident Log", and then records those statistics.

3. Only students, employees and other parties having business with this institution should be on institutional property. Staff, faculty, students, and prospective students or any person entering the premises must have and display at all times a security identification badge. Those without an identification badge must sign in at the entrance and identify their purpose of visit, the person to be visited and register their time in and out of the building. The visitor must also wear a visitor's badge while on campus. All rear access doors leading to the campus are closed and locked during evening hours starting at 5 PM. When the school closes for the night, the school's official or supervisor will inspect each floor to see that it is empty and then set the alarms on each floor and then lock down the campus. Other individuals present on institutional property at any time without the expressed permission of the appropriate institutional official(s) shall be viewed as trespassing and may as such be subject to a fine and/or arrest. In addition, students and employees present on institutional property during periods of non-operation without the express permission of the appropriate institutional official(s) shall also be viewed as trespassing and may also be subject to a fine and/or arrest.
4. Current policies concerning campus law enforcement are as follows:
 - a. Institution's officials have no powers of arrest other than the Citizens Arrest Law, and are required in the event of a crime or emergency to call the correct agency or dial (911) for the police and emergency services. The Citizens Arrest Law will be invoked only as a last resort, and after all other possibilities have been explored.
 - b. Employees shall contact their immediate or nearest ranking supervisor to report any criminal action or emergency to the appropriate agency by calling (911). If possible, in the interim, the security guard(s) and or institutional official shall attempt to non-violently deal with the crime or emergency with the appropriate agency on campus. Individual discretion must be used, as undue risk should not be taken.
 - c. The institution currently has no procedures for encouraging or facilitating pastoral or professional counseling (mental health or otherwise), other than the student or employee is encouraged to seek such aid.
5. Though this institution does not offer regularly scheduled crime awareness or prevention programs, students are encouraged to exercise proper care in seeing to their personal safety and the safety of others. The following is a description of policies, rules and programs designed to inform students and employees about the prevention of crimes on campus.
 - a. Do not leave personal property in classrooms.
 - b. Report any suspicious persons to your institutional official.
 - c. Always try to walk in groups outside the school premises.
 - d. If you are waiting for a ride, wait within sight of other people.
 - e. Employees (staff and faculty) will close and lock all doors, windows and blinds and turn off lights when leaving a room
 - f. The "Crime Awareness and Campus Security Act" is available upon request to students, employees (staff and faculty) and prospective students.
 - g. The school has no formal program, other than orientation, that disseminates this information. All information is available on request.
 - h. Information regarding any crimes committed on the campus or leased/attached properties (parking lot) will be available and posted in a conspicuous place within two (2) business days after the reporting of the crime and be available for sixty (60) business days during normal business hours, unless the disclosure is prohibited by law, would jeopardize the confidentiality of the victim or an ongoing criminal investigation, would jeopardize the safety of an individual, would cause a suspect to flee or evade detection, or would result in the destruction of evidence. Once the reason for the lack of disclosure is no longer in force, the institution must disclose the information. If there is a request for information that is older than sixty 60 days, that information must be made available within two (2) business days of the request.
6. The institution does not offer regularly scheduled crime awareness or prevention programs other than orientation where all the institution's policies and regulations are properly disclosed to prospective students.
7. All incidents shall be recorded in the "Daily Incident Log" at the institutional official's station. The log includes the date, time, location, incident reported, and disposition of incident and the name of the person who took the report. The report must be entered in the log within two (2) business days after it is

reported to the school's official, unless that disclosure is prohibited by law or would endanger the confidentiality of the victim.

8. This institution does not permit the sale, possession or consumption of alcoholic beverages on school property and adheres to and enforces all state underage-drinking laws. The violation of these policies by students or employees may result in expulsion, termination and/or arrest.
9. The institution does not permit the possession, use or sale of illegal drugs by its employees and students and adheres to and enforces all state and Federal drug laws. The violation of these policies by students or employees may result in expulsion, termination and/or arrest.
10. Information concerning drug and alcohol abuse education programs is posted at the campus and is distributed annually to students and staff.
11. Sexual assaults (criminal offences) on campus will be reported immediately to the institution's official, who will report it to (911) emergency and police units. The person who was victimized will be encouraged to seek counseling at a rape crisis center and to maintain all physical evidence until such a time as that person can be properly transported to a hospital or rape crisis center for proper treatment. This institution has zero tolerance of such assault; the violation of this policy by students or employees may result in expulsion, while investigations are being followed, termination and/or arrest.

The institution does not maintain any special relationship with State and local police and do not have an agreements with those police agencies (such as written memoranda of understanding) to investigate alleged crimes.

This Institution encourages students to complete a timely reporting of all crimes to the campus administrators, police and appropriate law enforcement agencies

This institution encourages students to immediately report an incident where an emergency evacuation be needed. All students should familiarize with the evacuation procedures posted in several key places around the campus.

This institution does not provide on-campus housing.

If an incident were to occur, the faculty, staff and students will be alerted on their mobile devices and Moodle. Students and employees should refer to the following person or agency when reporting or seeking help on a criminal incident. Please note that any emergency that requires immediate attention should not wait to report to the school's officer but rather should contact the appropriate agency by calling (911).

Crime Prevention Resources

Things to keep in mind when stopped by the police;

- Pull over parallel to the right side of the road when you hear the siren or see the overhead light flashing.
- Stay calm.
- Do not make sudden movements; stay in your vehicle unless instructed otherwise.
- Your hands should easily be seen; resting both hands on steering wheel is a good idea.
- If you need to reach your documentation (when asked), tell the officer that you are reaching to grab your documentation. According to the California Law, you are required to show your driver's license, vehicle registration and insurance upon request.
- It is advisable to turn on your cabin light when pulled over during night/low light condition.
- It is your sole responsibility to crowd-control (keep quiet, calm) if you have other passengers in your vehicle.
- The traffic ticket is NOT an admission of guilt; it is an appointment for you to appear in court. You may ask for clarification if the reason for citation was vague or unclear.

A police officer may stop you for the following reason(s);

- Violation of traffic law
- Looking for potential witnesses
- If the officer deemed that you were in trouble of any kind
- If you fit the description of a suspect or person that they are looking for

Dealing with an angry client/customer

- a. Make a mental note of the client/customer's demeanor – indication of intoxication, signs of drug abuse, etc. Upon discovery, contact the law enforcement as soon as possible.
- b. Sympathize: It is crucial to show that you are listening and hearing him/her complaints.
- c. DO NOT try to justify or defend the complaints.
- d. Make sure to speak slowly, softly and clearly. Fast and vague speech tends to aggravate the client/customer's emotions further.
- e. When the client/customer eases up, offer solutions in a sympathetic manner.
- f. If the client/customer continues to display anger, leading to potential violence, gently but sternly remind him/her of the consequences.
- g. DO NOT place any objects that can be used as a weapon by the client/customer, unsecured; sharp objects such as scissors, letter opener, or blunt objects.
- h. Report IMMEDIATELY to 911 when you see a weapon; leave the premise as soon as possible.

Emergency Procedures

- a. When you notice an event that may put someone's life or safety in jeopardy, such as shooter on campus or violent incidents, call 911.
- b. It is crucial to stay on the line when talking to the dispatcher; tell the dispatcher the exact location of the incident – this may include building (when on campus), crossing streets, address – be as specific as you can be.
- c. Continue to stay on the phone to update the dispatcher of the incident – so that the law enforcement would have an idea of what to expect.
- d. Specifically describe the incident to the dispatcher; the perpetrator's description which may include height, gender, ethnicity, hair color, articles of clothing, etc.
- e. Tell the dispatcher description of the incident; gunman, violent protest, etc. Tell the dispatcher how the incident is being carried out; has the gun been fired, are the protesters vandalizing the university property, is anyone hurt, etc.
- f. Remember to stay calm and alert. If the shooting begins, make sure to take shelter in a secured place. Use furniture to barricade if necessary, and remain calm. Remember that the law enforcement is en-route.

Identity Theft (PDF from <http://www.ftc.gov/bcp/edu/pubs/consumer/idtheft/idth01.pdf>)

Personal Security

- General
 - Understand where you are; figure out exit points
 - Travel with another person, especially at night/dark hours
 - When the strangers talk to you, IGNORE and walk past them
 - Make sure to secure your purse/backpack tightly
 - Lock your valuables when you are not at your desk
 - When working late, lock the door to your office
 - When working late, see if you can find escort service to walk you to your car. It is also advisable to move your car closest to the entrance of the building when working late
- Public Transportation
 - Have the fare/pass on your hand before boarding
 - DO NOT open your wallet or purse before riding
 - Be familiar with surroundings; look around you
 - Ride as closest to the driver as possible, especially at nights/off-hours
 - If someone starts to harass you, or bother you, move to another seat; if it escalates, tell the driver/operator
 - Keep your purse/backpack in front of you
 - If you notice any suspicious behavior, tell the driver/operator

Phone Bomb Threats

- a. If in any case, you were to receive a bomb-threat via telephone, take note;
 - The time and the date of the call
 - Assumed information about the caller (gender, voice, etc.)
 - The speech manner
 - The content of the threat-call
 - Background noise
 - Phone number, if available.
- b. Notify the law enforcement by dialing 911. Inform the dispatcher of your note from the call.
- c. The law enforcement agency will attempt to validate the bomb-threat.

- d. Depending on the decision of the law enforcement, follow their instructions for potential evacuation procedures.

Vehicle Security

- Make sure to lock your car when entering and leaving.
- Make sure to close all your windows completely; smallest gap can lead to break-ins.
- Before entering, check the rear seats.
- If your car breaks down, pull over to the side and call for help. Lock your door, and stay in until your help arrives.
- If you suspect that someone is following you, drive to public places.
- DO NOT stop to help other vehicle stopped on the side of the road. Call the local law agency and ask them to help.
- DO NOT pick up hitchhikers.
- DO NOT place valuable items visibly in your car. Place them in the arm compartment or trunk.
- DO NOT place backpacks, gift wraps or gift bags lying on seats.
- DO NOT leave your car unattended even if it is for a very short period of time.
- DO NOT park in areas where there is low visibility.
- Whenever possible, try to park in well-lit areas.
- Drive on the main roads, especially at night.
- Drive on the mid-lane to minimize the chances of getting carjacked.
- If you were threatened by the carjacker with a weapon, DO NOT fight; simply let him/her take your vehicle and leave.

Student's Name (PRINT)

Signature

Date